

Central Iron County Water Conservancy District  
Board Meeting Minutes  
March 21, 2024



**Board Members**

David Harris  
Tyler Melling  
Tyler Allred  
Andrew McCrea  
Paul Nelson  
Terri Hartley

**District Staff**

Paul Monroe-General Manager  
Mandi Williams-Office Manager  
Jessica Staheli- Public Outreach  
Kelly Crane-District Engineer  
Curtis Nielson-District Engineer  
Justin Wayment-District Attorney  
Tracy Feltner-District Operator  
Jeff McKee-District Operator  
Christy Tullis-Billing Clerk

**Others in Attendance**

Sam Bauer- Coal Creek Commissioner  
Dennis Gray-Precision Development

**CALL TO ORDER:** •Board Member Harris called the meeting to order at 6:32 PM. Tyler Melling led the Pledge of Allegiance. Paul Nelson offered the invocation.

**DECLARATION OF ABSTENTIONS AND/OR CONFLICTS OF INTEREST BY BOARD MEMBERS:** •None.

**CONSIDER APPROVAL OF MINUTES FROM THE BOARD MEETING HELD**

**JANUARY 16<sup>TH</sup> 2024:** Mandi mentioned there was a correction on the agenda that we did not hold a public hearing at the January board meeting.

**Board Member Hartley moved to approve the minutes from the Board Meeting January 16<sup>th</sup>, 2024. Second by Board Member Allred. Motion Unanimous at 6:34 PM. (2:40)**

**PUBLIC COMMENT:** •Sam Bauer- Cedar Valley Surface Water Commissioner spoke to the Board about a person that had opened up two wells last summer and let Coal Creek water go down in the ground. The person also dug a trench down to the gravel bed and let water go in there. Bauer asked what the board thinks, should he turn it into the State or let it go? The person also doesn't own any water shares in Coal Creek. *There was some discussion among the board members and Mr. Bauer about the situation. The Board Members do have some concerns about it, but the District doesn't have any legal authority to enforce anything.* •Bauer-said he knows who does have the authority. •In the interest of protecting the future water it was decided that something should be done by Bauer.

**CONSIDER APPROVAL OF PAYMENT OF BILLS AND ADJUSTMENTS January 13,**

**2024 THROUGH March 14, 2024:** •Williams-Highlighted a payment for the District's booth at the July Jamboree. The District paid Ensign Engineering for capital projects. There were payments for new office building permits, dump truck, and Robinson Fencing to finish the

Chekshani Cliffs project. There were payments for the current office lease for 6 months and a payment for the two new trailers. There is a change in the way we do billing, we have started exporting it to the Mailing Company.

She went over the Credits and Debits. There have been more returns on payments. We have more customers on paperless billing. She thanked Tullis.

**Board Member McCrea moved to approve the payment of bills from January 13, 2024 through March 14, 2024. Second by Board Member Allred. Motion Unanimous at 6:45 PM. (13:46)**

**REVIEW 2024 FINANCIALS:** ▪Monroe-Highlighted the lease that was paid, the Water Improvement Project and the new Westview Office Building. He went over what was budgeted for the Water Improvement Project and the Westview Building. We thought we could do some of the building ourselves and we found out we need to have a general contractor for a public building. The District has budgeted \$300,000 for the Water Improvement Project, everything that goes into that line is reimbursed with the loan when it closes. He went over what the expenses have been so far for the Water Improvement Project. He went over the BZI Line and explained what was paid in previous years. ▪Hartley-asked if all of the Water Improvement Project is reimbursed, why do we have \$300,000 budgeted? ▪Monroe-said when we were making the budget it is almost like a place holder. For the operational side of the budget, we are on track. (20:30)

**WATER IMPROVEMENT PROJECT:** ▪Harris-said they looked at the general contractor bids the other day. He explained the process they went through in scoring the bids. Precision Development and PRT Builders were the contractors that submitted bids. He explained the scores and both bids were close in scoring. The bids weren't anywhere close to what was budgeted. The scope changed quite a bit. ▪Monroe-Said the district purchased the building with last year's budget, he explained some of the things that were on the bid. ▪McCrea-asked how does the building add to our capacity? ▪Monroe-said we have been talking about building a maintenance building for years and we've had emergencies where the fuel was gelled up on some equipment. We also have equipment spread around the valley at the different well houses, we want to be able to have things in one place. ▪Nelson-asked if the other piece of property that was purchased a few months ago was it for storage? ▪Monroe-said that the Y property will be the main junction for water to come out west, the new building will be at our Westview property. ▪Harris-said the maintenance portion is something that is needed. It isn't going to get cheaper, why not do it now? The bid for the building is \$1,713,658.58. ▪*There was several minutes of discussion among the board members about the building and the difference in cost.* (42:14)

**CONSIDER THE APPROVAL OF A CONTRACTOR FOR THE CONSTRUCTION OF THE CICWCD OFFICE BUILDING:**

**Board Member Melling moved to award the bid to Precision Development with the total as displayed on the submitted bid up to the drywall point then go from there. Second by Board Member Hartley. Motion Passed at 7:14 PM.**

**Roll Call as follows:  
Melling-Aye**

Nelson-Aye  
Allred – Aye  
McCrea-Nay  
Harris-Aye  
Hartley-Aye

**CONSIDER THE APPROVAL OF THE PURCHASING POLICY: 2024 UPDATE:**

▪Monroe-said that the District has a policy, and this is an update to the policy. He recommended that we table this until next month so that Justin Wayment was here to go over it. *There was some discussion among the board members about what would be in the policy.*

**Board Member Melling moved to Table this until April 18, 2024. Second by Board Member McCrea. Motion Unanimous at 7:17 PM.**

**BASIN 14 (PINE VALLEY) WATER SUPPLY PROJECT:** ▪Monroe-highlighted that during this last legislative session the District received \$500,000 and another \$500,000 will be matched through Natural Resources to do a joint study and analysis of Cedar Valley Basin and how it ties into Basin 14 and Beaver County. This is more of an independent review and is a concept that Celeste Maloy came up with. The best entity to conduct the studies would be someone from a university to do this. Water Resources will be given the report. We are pushing to have everything ready to go for July and hope to have it done in 1 year. ▪*There was some discussion on this among the board members.* At the watershed council meeting the assistant regional engineer said they are headed into Milford Basin to create a groundwater management plan.

**(54:10)**

**WATER CONSERVATION: AQUIFER RECHARGE, REUSE WWTP WATER & SUBSIDENCE MONITORING:**

▪Monroe-Highlighted the snowpack is at approx. 120% of normal. We received a million-dollar grant through the ag optimization program for the WWTP. Now it needs to be implemented. ▪Melling said he thinks that the city is working on type 1 options, there was a similarly sized system had an upgrade and it wasn't as much as they thought. He said he is leaning toward finding a way to construct a reservoir out by the treatment plant, to use in agriculture as the District has proposed to the city. ▪Monroe-said there will be funding deadlines and more information coming. ▪*There was quite a bit of discussion among the board members about this.* ▪Monroe-said he is going to spend some time out there and look at the sites. **(1:04:45)**

**GENERAL MANAGER'S REPORT: OPERATIONS & PUBLIC EDUCATION:**

▪Monroe-Highlighted the legislative session and that HB 280 was stripped down to a study bill. He highlighted Public Education. We had the 5<sup>th</sup> grade water fair, the pizzas for the water jeopardy winners were delivered today to Mrs. Davis at Enoch Elementary. Staheli-Said we partnered with Candace Schaible and the Division of Water Resources did a Localscapes class and helped with the applications to remove the turf through Utah Water Savers.

*Justin Wayment arrived 7:40 PM*

**BOARD MEMBERS REPORT:** ▪Harris mentioned the Water Users Conference and the Beaver/Cedar Watershed Meeting. **(1:08:47)**

**ENGINEERING REPORT:** ▪ Nielson-said in the agreement with Cedar City on extending the Waste Water Treatment Plant line, the District approved an 18” line. Jonathan Stathis emailed and asked to do 18” HDPE pipe. This has a smaller interior diameter, but a 20” HDPE line will give the 18” interior diameter. Flow capacity is on the high end with the HDPE pipe. ▪*There was some discussion on this among the board members.* ▪Melling-said he thought that if the District paid (or potentially split) the difference for 8”-18” and then Cedar City should cover the 18”-20”. He asked Nielson to confirm that with the City, and he would make sure it comes up in City Council.

▪Monroe-Brought up the rental of a telehandler. ▪Feltner-Said he went to Wheeler Machinery to ask if we can lease the telehandler for 1 year, they said that yes, they would do it for \$20,000 since the rental for 2 months was \$15,000. The rental price will be added into the lease price. ▪Monroe-said within the equipment line there is money left over to use.

**NEXT MEETING DATE: April 18, 2024**

**Board Member Melling motioned to adjourn the regular session Board Meeting. Second by Board Member Allred. Motion unanimous at 7:56 PM.**

**Meeting Adjourned at 7:56 PM.**